



Aggarwal College Ballabgarh

(A Post Graduate Co-educational College)

(Affiliated to M. D. University, Rohtak)

NAAC Accredited 'A' Grade (CGPA : 3.40)

College with Potential for Excellence (CPE) Status by UGC

Ref. No.....

Dated 30.3.2017

15th Meeting of the IQAC was held on Thursday, the 30th March 2017 at 1:00pm in the IQAC Room, Wing-I, Aggarwal College Ballabgarh and the following members were present.

Dr. Manoj Shukla
Co-ordinator IQAC

Dr. Krishan Kant
Chairman IQAC

1. Chairperson

Dr. Krishan Kant, *Principal*

2. Administrative Officers

Ms. Kamal Tandon, *COE*

Dr. Naresh Kamra, *Bursar*

Dr. Usha Aggarwal, *In-Charge Wing II*

Dr. Ram Chander, *Librarian*

3. Faculty Members

Dr. Reena Chaudhary, *Associate Professor*

Dr. K.L. Kaushik, *Associate Professor*

Dr. Ajit Yadav, *Associate Professor*

Dr. Poonam Anand, *Associate Professor*

Dr. Kiran Anand, *Associate Professor*

Dr. Jaypal Singh, *Associate Professor*

Dr. Parveen Gupta, *Assistant Professor*

Dr. Shilpa Goel, *Assistant Professor*

Dr. Sachin Garg, *Assistant Professor*

4. Management Nominee

Sh. Dinesh Gupta, *Advocate*

5. Nominee from Local Society, Students and Alumni

CA Deepak Garg (*Alumnus*)

Sh. Gopal Sharma, *Advocate* (*Society*)

Ms. Dimple, M.A. (Economics) (*Student*)

Ms. Jyoti Pandey, M.Com. (*Student*)

Mr. Dikshant, M.Sc. (Physics) (*Student*)

Ms. Karnika, M.Sc. (Maths) (*Student*)

6. Nominee from Employers/ Industries/ Stakeholders

Sh. M.C. Mittal

Sh. Lokesh Aggarwal

Sh. R.S. Goel, *Former Principal, Aggarwal College Ballabgarh*

Dr. S.K. Chakarvarti, *Ex-NIT, Kurukshetra*

Dr. S.K. Aggarwal, *Professor, YMCAUS&T, Faridabad*

MINUTES OF 15th MEETING OF THE IQAC

15.1 Opening remarks by the Hon'ble Principal Dr. Krishan Kant, Chairman IQAC and Welcome to the members of IQAC

The Principal Dr. Krishan Kant, Chairman IQAC welcomed the members to the second meeting of the IQAC of this session. Principal Dr. Krishan Kant told that the methodology of accreditation of educational institutions by NAAC is going to change and that the new methodology will come into practice in a period of 2 to 3 months in which 80% will be quantitative and 20% will lie with peer team. The Principal apprised the house that an earthquake prediction instrument has been installed in the college campus with the aid of two scientists from Bhabha Atomic Research Centre, Mumbai. It is a milestone as Aggarwal College Ballabgarh is the first educational institution in the entire NCR where such an instrument has been installed. The Principal informed the members that Academic audit will be held in the last week of April and should be taken seriously. He also informed that in this year so far 5 National level UGC, DHE, ICHR sponsored conferences\ seminars were organized. He further told that 2 new courses M.Sc Chemistry, M.A.English and B.A.(Hons) Maths started in this session are running successfully. He informed that 15 posts have been sanctioned for our college; 13 in teaching and 2 in non teaching category. He also informed about the centralization of admission process which will be implemented from the academic session 2017-18. He also brought out that under the Samarth scheme Rs. 80,000 have been sanctioned for scholarships and free stationery.

Remarks\ suggestions by the external experts of IQAC

Prof. S. K. Chakarvarti suggested that IQAC meetings should be held more frequently. He also said that the members should come up with suggestions during the meeting. He further added that the student members should also be involved in these meetings. The external experts

of the IQAC desired that they should be duly informed and invited to all the important activities being carried out in the college. They also suggested that a soft and hard copy of the Newsletter be provided to them regularly. They also desired that the faculty attending conferences\seminars should submit a report containing summary of the event and the benefits derived there from. They suggested that more placements be encouraged and extended to wing II.

15.2 Confirmation of the minutes of the 14th meeting of the IQAC held on 6.5.2016

Resolved that the minutes of the 14th meeting of the IQAC held on 6.5.2016 be confirmed (Annexure A2 already circulated).

15.3 Report of the follow up action on the decision taken by the IQAC in its 14th meeting held on 6-5-2016 (Annexure A3)

The follow up actions taken on the decisions of the IQAC in its 14th meeting held on 6.5.2016 were noted (Annexure A 3)

It was desired that in the master copy, the reports should be duly signed by the concerned Co-ordinators.

12.4.2 Dr. Naresh Kamra put up a report informing that the performance of slow learners in the remedial coaching classes has improved. It was decided that remedial coaching classes in the subject of science will also be arranged. Prof S.K.Chakarvarti suggested that graphic representation of student progression should be shown year wise and subject wise. The house applauded the format of improvement record.

12.4.8 To arrange special classes for students preparing for NET examination.

A change in the format was advised. It was also decided that information about students clearing NET exam be procured and provided to the IQAC. It was resolved that in the next meeting, filled in performas will be brought by the concerned Co -ordinator. The house was informed by Dr. Manoj Shukla that while teaching these classes, even the faculty

gained, as many of them could clear their NET exam themselves leading to faculty empowerment.

13.4 To review the action taken on the recommendations given under NAAC peer team report.

13.4.2 Foreign languages course

The house was apprised that NoC for the same has been procured from the university and certificate, diploma and post diploma courses will commence from the coming session. Mr. Lokesh and Ms. Shilpa Goel will facilitate in procuring cassettes, books and dictionaries for the same.

13.4.3 Develop a strong institution-industry interface and have more collaboration with corporate and other training institutes to start career focused courses.

It was decided that collaborative activities be conducted under MoUs showing their effectiveness and the subsequent report be submitted by concerned departments.

13.4.4 Complete ICT thrust in teaching learning

It was decided that 10-15 smart boards along with green boards be installed so as to increase ICT usage and also to motivate the faculty for the same. It was also decided to quantify ICT usage by designing a department wise format.

13.4.5 Student Support Services be made more vibrant

It was decided that number of events be increased under the scheme.

15.4 To consider the new initiatives and practices in college suggested by IQAC

15.4.1 Two day Multi Disciplinary Seminar for PG students

It was decided that a two day inter departmental multi disciplinary seminar will be organized in the month of October 2017 on one

particular topic with subthemes to motivate the students of PG classes about the importance of research.

15.4.2 Two day Maharaja Agrasen Cultural Fest

It was decided that a two day Maharaja Agrasen Cultural Fest be organized on the day of Agrasen Jayanti to give opportunities to talented students in music, dance and literary events.

15.4.3 Quiz Contest on Freedom Struggle

The house resolved that an inter college quiz contest on freedom struggle will be organized. This will be made open to all students and will be in line with the new initiatives suggested by IQAC. This quiz contest will make the students aware of the sacrifices and struggle which our countrymen and leaders have made to get independence from the British.

15.4.4 Three day Soft Skill Learning Workshop

It was decided to organize three day soft skill learning workshop to motivate students and faculty to leverage soft skills in teaching and learning to make it more effective.

15.4.5 Seven day workshop on SPSS

It was decided that a seven day workshop on SPSS be arranged during non-teaching days for both faculty and students involved in research. The maximum participation in this workshop may be limited to 25 to make it more interactive and effective. The idea of the workshop was appreciated by IQAC.

15.4.6 Preparation Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) and their Evaluation and Attainment method/ mechanism

It was decided to ask all the HODs to prepare the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes

(COs) in consultation with all faculty members. This should be put in the next IQAC meeting. It was further resolved that the mechanism/ method for the evaluation and attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) be designed/ developed and put up in the next IQAC meeting.

15.5 Any other item with the permission of the Chairman, IQAC. It was resolved that the next meeting of the IQAC be held in the last week of April '17.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. Krishan Kant and other members of IQAC.